



# Immaculate Conception Home & School Organization 2017-2018

Welcome to the ICD Home & School Organization (HSO). Parents of children attending ICD School are automatically members of the HSO. The ICD HSO exists for four main purposes.

- To provide communication between parents of students and members of the school staff. Communication is provided in the form of newsletters, messages from Fast Direct, and HSO & School Board sponsored meetings. The meetings will be held at scheduled times throughout the year. At least one parent is asked to attend each of the meetings.
- To provide support for the educational programs of the school. This support comes from our members in the form of time and treasure. Members serve as volunteers at HSO sponsored activities and events, playground supervisors, aiding in the classrooms, library, and office as needed throughout the year.
- To provide the school with financial support for needed expenses not included in the school's budget. This would include such things as new textbooks, educational resources for the teachers, graduation expenses, etc. The organization will mainly generate money through SCRIP sales and 2-3 fund raising events held throughout the year, such as our annual Color Run, Trunk or Treat, Mom Prom and a Trivia Night.
- To provide the families of ICD a sense of community through HSO sponsored events and activities held throughout the year. These events help to form a bond between our students, our families, and our staff, further promoting the school's mission of empowering students, through love and virtue, to develop their Catholic faith, their intellect, and a community of one Spirit in Christ Jesus.

## HSO FINANCIAL OBLIGATION

As a member of Immaculate Conception Home & School Organization, each school family will be required, through rebate-generating fund raisers/or buy out option, to contribute **\$300 profit annually** to support the organization. **This includes the \$50.00 for playground/supervision fee.** If there are circumstances that make payment very difficult, please call the principal to discuss your situation confidentially. The calendar year for generation of these funds runs May 1<sup>st</sup> to April 30<sup>th</sup>. All families, existing and new, may begin purchasing and earning May 1<sup>st</sup>. The required \$300 HSO Financial Obligation will be pro-rated for new families accepted for enrollment after May 31<sup>st</sup>. This schedule is available upon request. HSO Financial Obligation funds can be generated in the options listed below, **or a combination of the two.**

- **SCRIP PURCHASES**

ICD Offers a SCRIP program. ICD purchases store shopping cards at a discounted rate. We sell these cards to our families at face value and keep the difference as profit. Each family's share of these profits is recorded using the [www.shopwithscrip.com](http://www.shopwithscrip.com) website. For example—you purchase \$100 of Shop N Save and receive a rebate of 4%—\$4.00 is credited to your family account. The percentage earned varies with each vendor (1-1/2% to 25%).

- **SCRIP PURCHASES CONTINUED**

Families are able to accrue these rebates to meet their \$300 HSO obligation. **Once you reach an account total of \$350, 50% of earned profit over your \$300 obligation will be a discount off your next year's tuition bill.**

When you buy SCRIP you are purchasing gift certificates that are used just like cash. The most appealing aspect of SCRIP is that this is money you would normally spend on groceries, clothing, gasoline, restaurants, home improvements, etc. This means, if you choose to purchase SCRIP, you are spending no additional money than what you would normally spend on these household expenses and it enables you to generate earnings to satisfy your \$300 HSO Financial Obligation. Your earning potential from the SCRIP Program is endless and is totally dependent on the volume and frequency you purchase SCRIP. Routine weekly purchasing is the key to your success. Pennies made each week add up to hundreds of dollars in your family account. Other families, such as grandparents or neighbors, can also purchase SCRIP on your family's behalf. The SCRIP coordinator can provide you with information regarding the set-up of these contributing accounts.

You are responsible for following your earned rebates to determine if you are on track to meet your \$300 obligation. To do so, you must have an account at [www.shopwithscrip.com](http://www.shopwithscrip.com). Here, the SCRIP coordinator will have all of your purchases entered, and you will be able to see your earned rebates posted with your order history. Please contact the SCRIP coordinator to see if you already have an account, or to set one up.

**More information on the SCRIP program is available from our SCRIP Coordinator. Please email [scrip@icdschool.org](mailto:scrip@icdschool.org).**

- **CASH PAYMENT OPTION**

The HSO will accept \$300 as a buy out from all fund raising obligations. Your check should be made payable to the Immaculate Conception Home & School Organization. If you choose this option, payment is due by **October 1, 2017**.

Families re-registering in **February, 2018** must have **75% of their obligation (\$225)** for the current year generated before registration time, either by SCRIP purchase rebates, cash payments, or a combination of the two. Rebate and voucher balances can be found by logging in to your family account on [www.shopwithscrip.com](http://www.shopwithscrip.com). The remaining 25% of the funds must be generated by **April 30<sup>th</sup>**. All families must have their HSO Financial Obligation for the current year paid-in-full by **May 1<sup>st</sup>**, or student's report cards will not be forwarded and your students will not be accepted for the next school year. Student's records and report cards for families not returning the next school year will be released and forwarded only after the HSO Financial Obligation is met.

Eighth Grade families who will not be re-registering in February with younger siblings must have **fifty percent of their obligation (\$150)** for the current year generated before **November 1<sup>st</sup>** or their application and records for high school will not be forwarded.

The HSO Financial Obligation is not considered charitable contributions by Immaculate Conception Catholic Church and School.



# Immaculate Conception Home & School Organization HSO Financial Obligation Commitment Form 2017-2018

Father's First & Last Name: \_\_\_\_\_

Mother's First & Last Name: \_\_\_\_\_

Parents' Separated: \_\_\_\_\_ Yes or \_\_\_\_\_ No

Parents' Divorced: \_\_\_\_\_ Yes or \_\_\_\_\_ No

The school frequently receives the **\$300 HSO Financial Obligation** in payments from more than one parent. The parents must come to their own agreement about the sharing of payments. Which parent will be responsible for the HSO Financial Obligation?

Father at \_\_\_\_\_ percent      Mother at \_\_\_\_\_ percent      Both at \_\_\_\_\_ percent

I will be the PRIMARY GUARANTOR of payment of the HSO Financial Obligation. I acknowledge, by signing this form, my \$300 obligation to the ICD HSO. I understand that there is an option to generate these funds through the SCRIP rebate program. If I do not generate \$300 in rebates through SCRIP purchasing, I will make a cash payment in the amount of \$300, or the remaining balance owed.:

Signature of Primary Guarantor: \_\_\_\_\_

Date: \_\_\_\_\_

Children's Last Names: \_\_\_\_\_

**NOTE: Please read the HSO Organization Document on TeacherEase/Digital Locker**